



## Sweetheart Weddings Ceremony Request Form

**To submit form:** 1. Download and save to your computer with your first names and year (ex. "Seth-Kristen 2020"). 2. Open the form from your computer. 3. Complete your form using Adobe's free Acrobat DC 4. Click "save". 5. Email us your completed form.

Ceremony Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

\*Spouse Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\*Spouse Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Estimated Guest Count: \_\_\_\_\_

**Select Theme:**

- Loveland Classic
- NOCO Boho
- Colorado Rustic

**Select Ceremony:**

- Wedding
- Vow Renewal
- Family Promises

**Select Pricing Package:**

- Premier
- Primary
- Simple Elopement (starts at \$799, no theme)

Total: \_\_\_\_\_

Deposit: \_\_\_\_\_

Balance Due: \_\_\_\_\_

**Payment Methods:** Deposit payments can be made by cash, check, Venmo, or credit card.

**Venmo:** [Click Here for access to Sweetheart Weddings Venmo](#) or scan QR code below.



**Credit Card Information:** Name on card: \_\_\_\_\_

Card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Security Number: \_\_\_\_\_ Zip Code: \_\_\_\_\_

- Sweetheart Weddings reserves the right to charge the above credit card 30 days prior to your ceremony date the remaining ceremony balance if a Change Request Form is not submitted to cancel the ceremony.
- Ceremony balance is due 30 days prior to ceremony date. If wedding is canceled within 60 days of ceremony date there will be no refund and the couple is responsible for the remaining cost of all package/upgrade items ordered. If postponed outside of 60 days, the \$500 deposit will be retained as the cancellation fee.
- Package specifics and upgrade services may be modified up to 30 days prior to your ceremony.
- Sweetheart Weddings is not responsible for inclement weather.
- I have read and agree to the terms as stated above.

Spouse Signature: \_\_\_\_\_

Spouse Signature: \_\_\_\_\_

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